

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: <div style="text-align: center;">High Trees Community Development Trust</div>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Miss Grace English	Position: Head of Programmes and Development
Website: http://www.high-trees.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 3573630
When was your organisation established? 09/01/1998	

Grant Request

Under which of City Bridge Trust's programmes are you applying? <div style="text-align: center;">English for Speakers of Other Languages</div>		
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people participating in the wider community		
Please describe the purpose of your funding request in one sentence. Contextualised ESOL courses and learning experiences for individuals with English as an additional language, to increase involvement in community life and support social action.		
When will the funding be required? 14/01/2018		
How much funding are you requesting?		
Year 1: £43,775	Year 2: £44,417	Year 3: £45,072
Total: £133,265		

Alms of your organisation:

High Trees Community Development Trust's vision is that individuals in the communities we serve have increased skills, and a stronger voice; for life, work and building active, resilient communities.

High Trees was established in 1998 by a group of local residents with the aim of improving the socio-economic well-being of communities in Tulse Hill. Since then, the organisation has grown five-fold and today is recognised as an established community anchor, delivering and leading on a range of integrated services to support individuals and communities in Lambeth and beyond to improve their prospects for work and life.

Our aims see us working in communities to:

- Improve emotional wellbeing- through personal development courses, soft skills, mentoring and coaching
- Improve physical wellbeing- through delivery of sports and wellbeing services, and activities which promote active engagement in community life
- Improve economic well-being- through training, education and employment support
- Increase involvement in community life- through capacity building individuals and local voluntary and community groups

Main activities of your organisation:

High Trees is a registered charity and established community development hub, providing a range of integrated services aimed at improving the economic and social well-being of individuals and communities in Lambeth and beyond. Our services are divided into three main areas:

- Employment, Education & Training Support: Providing community learning and accredited courses coupled with employment and volunteering support to provide individuals with the skills they need for work and life.
- Children, Young People & Family Services: working on the basis of early intervention, we deliver a range of services aimed at improving the aspirations and well-being of children and young people, and resilience in families
- Community Engagement and Development: nurturing and capacity building individuals and community groups to develop advocacy skills and empower them to take local action.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
6	10	9	18

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	29 years

Summary of grant request

1.The need

Lambeth is the 8th most deprived borough in London and 22nd most deprived in England. It is also one of London's most culturally diverse boroughs with around 17,000 people speaking a main language other than English.

Government cut backs have resulted in a reduction of free community ESOL, despite demand for classes at year on year high. We currently have a waiting list of over 60 individuals waiting to access, and 100 students we are supporting to progress. Our Community Learning contract via Lambeth Adult learning Service, limits individuals to 1 x 16 hour course per year. This limits the impact such learning can have, both in regards to the amount of English learnt, as well as the potential for the individual to progress onto additional non- ESOL courses. With 94% of our service-users on low income, accessing paid for learning is not an option.

With EAL students locked out of learning, the impact is significant; social isolation, limited employment prospects, financial exclusion, and of course stagnant development of their English skills, remain a very real issue. Lambeth Equality Commission Report 2017 evidenced that such groups are less likely to participate in public life, leading to less voice and influence, and are also less likely to experience the well-evidenced benefits of participation, particularly on health and well-being.

Strength In Words will seek to address the challenges, through the provision of contextualised ESOL with support to build community ties, improving outcomes for both individuals and the community

2.The Project

Strength in Words will work with low income individuals who have E3< English as a second language living in Lambeth focused on achieving two primary objectives mutually linked to City Bridge Trust outcomes:

?To improve English Skills and confidence in using the English language

?To increase involvement in community life

And two secondary objectives:

?To increase representation in local decision making

?To improve progression opportunities of learners with EAL

The project is comprised of two key elements:

?ESOL- Intensive yet flexible ESOL courses from pre-entry- E3; Topic based Conversation clubs

?Capacity Building- Group learning experiences i.e trips- library, local museums; Volunteering placements within our Community Organising Team

The project will be delivered through community based learning, supported by a Project Coordinator, experienced ESOL tutors and a Community Organiser, delivered from our community learning Hub.

3. Why High Trees

High Trees is a local community hub and a service provider within Tulse Hill and across Lambeth. We've been delivering Community Learning to low-income residents for the past 18 years, specialising in the delivery of ESOL, functional skills, personal growth and community development courses. We also have a strong Children and Families service, Employment Support and Community Organising programme, providing a wrap around service to our beneficiaries.

Locally rooted, we are deep reaching in to the community and have a strong reputation with both service-users and partners for delivering high quality and relevant provision. In 2016, we received a Good from Ofsted through our Community Learning contract, have direct claim status with OCN London, and are quality marked with Matrix. Our staff team and tutors are highly skilled, particularly in the areas of ESOL and in Community organising and we have seen some excellent outcomes and progression for individuals in these areas.

4. Principles of good practice

Our values compliment the Principles of Good Practice at City Bridge Trust. We co-produce design and deliver of projects with our beneficiaries. This project will be delivered in the same manner; led by a steering group lead by beneficiaries and supported by volunteers developed through the project. We welcome and celebrate diversity through learners, celebrations and events.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Matrix accreditation for Information, Advice and Guidance

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

6 x 12 week ESOL courses for low income Lambeth residents per year (Levels pre-entry to E3 depending on needs analysis)- 18 TOTAL

36 x ESOL Community Conversation classes for low income Lambeth residents per year- 108 TOTAL

10/15/15 x volunteers with EAL supported to take community action per year- 40 TOTAL

6 x Learning Trips per year - 18 TOTAL

1 x community celebration event each year- 3 TOTAL

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Individuals are more skilled and confident in reading, writing and speaking English in everyday life

Individuals are more able to progress on to non-ESOL training opportunities e.g community organising training

Individuals have increased their involvement in local activities and community life

Individuals feel more confident to advocate for themselves and for their community

Local Boards and/or Tenants and Residents Associations are more representative of the community demographic

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This project will be delivered over three years. In year 2 we will review the need and impact of the service to help us ascertain the need to sustain beyond the lifetime of funding. If a need is demonstrated we will develop a sustainability plan a mix of securing additional grant funding and volunteer delivery.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

96

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (80%)

Croydon (10%)

Southwark (10%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator- 2 days pr wk	12,960	13,219	13,484	39,663
Lead ESOL Tutor- 12 hrs pr wk	13,104	13,336	13,663	40,103
Assistant ESOL Tutor- 8 hrs pr wk	6,048	6,169	6,292	18,509
Volunteer Expenses	1,200	1,200	1,200	3,600
Learning Resources & refreshments	1,098	1,098	1,098	3,294
Learning Trips & Celebration Event	1,000	1,000	1,000	3,000
Publicity & Marketing	600	600	600	1,800
Venue Hire	3,224	3,224	3,224	9,672
Full cost recovery- per staff hour on project	4,541	4,541	4,541	13,623

TOTAL:	43,775	44,387	45,102	133,264
---------------	---------------	---------------	---------------	----------------

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
---------------	----------	----------	----------	----------

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
---------------	----------	----------	----------	----------

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator- 2 days pr wk	12,960	13,219	13,484	39,663
Lead ESOL Tutor- 12 hrs pr wk	13,104	13,366	13,633	40,103
Assistant ESOL Tutor- 8 hrs pr wk	6,084	6,169	6,292	18,545
Volunteer Expenses	1,200	1,200	1,200	3,600
Learning Resources & refreshments	1,098	1,098	1,098	3,294
Learning Trips & Celebration Event	1,000	1,000	1,000	3,000
Publicity & Marketing	600	600	600	1,800
Venue Hire	3,224	3,224	3,224	9,672
Full cost recovery- per staff hour on project	4,541	4,541	4,541	13,623

TOTAL:	43,811	44,417	45,072	133,300
---------------	---------------	---------------	---------------	----------------

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March		Year: 2016	
Income received from:	£		Expenditure:	£
Voluntary income	17,252			
Activities for generating funds	42,425		Charitable activities	583,592
Investment income	68		Governance costs	6,268
Income from charitable activities	484,572		Cost of generating funds	0
Other sources	0		Other	0
Total Income:	544,317		Total Expenditure:	589,860
			Net (deficit)/surplus:	-45,543
			Other Recognised Gains/(Losses):	0
			Net Movement In Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	29,088
Long-term liabilities	
*Total Assets (A):	29,088

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	29,088
*Total Reserves (B):	29,088

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The 2015/16 accounts show an deficit at the end of the financial year of (£45,543) with a closing balance of £29,088. In 2016 we went through a large organisation restructure to ensure all roles were fit for purpose and that we have the right skills set across the organisation. This resulted in some staffing taking voluntary redundancy, causing an end of year deficit in 2015/16.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	411,589	237,561	286,907
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	149,397	56,637	91,020
Other statutory bodies	46,634	73,814	14,253

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		Year 3 £	Year 2 £	Most recent £
London Community Foundation	13,285	30,000	10,000	
Walcott Foundation	25,000	45,000	65,000	
Community Organisers Ltd	20,000	20,000	12,612	
Big Potential	0	0	26,910	
Children In Need	0	0	31,555	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Grace English**

Role within **Head of Programmes and Development**
Organisation: